

**NORTHPORT SCHOOL DEPARTMENT
EDNA DRINKWATER SCHOOL
TEACHER APPLICATION**

The Northport School Committee does not discriminate in the operation of its educational and employment policies and will honor all appropriate laws relative to discrimination.

PERSONAL INFORMATION

Name _____
Last
First
Middle

Address _____ Home Phone _____

_____ Office Phone _____

City _____ State _____ Zip _____

_____ I may be contacted: at work _____ at home _____ email _____
 Email Address *(please check all that apply)*

APPLICATION INSTRUCTIONS

A person will be considered an applicant only when the following items are received:

1. A letter of application in which you describe why you would like to be a teacher at the Edna Drinkwater School in Northport Maine.
2. A completed and signed application form. (Please give all information requested on the application, even though it may be duplicated on your resume.)
3. A current resume.
4. Current letters of reference from a minimum of three persons. (Letters must be signed and dated within the last three years.)
5. A copy of your Maine School teaching certificate or evidence that you are eligible for certification as a teacher in Maine and have submitted an application to the Maine Department of Education.
6. Copies of College/University transcripts.

Send all information to:

Todd Martin, Principal
 Northport School Department
 56 Bayside Road
 Northport, Maine 04849

scanned materials can be emailed to:
 tmartin@drinkwaterschool.org

CURRENT SCHOOL DISTRICT INFORMATION

Are you presently under contract to a school system? Yes _____ No _____

If so, when does your contract expire? _____

Name of system _____ State _____

Position _____ Present Salary _____

CERTIFICATION INFORMATION

Are you currently certified as a teacher in Maine? Yes _____ No _____

If yes, what certificate(s) do you hold? _____

Are you eligible to be certified as a Teacher in Maine? Yes _____ No _____

Are you presently certified as a Teacher in another state? Yes _____ No _____

If yes, in what state(s)? _____

NOTE: Candidates who do not hold Maine Teaching certification should contact the Maine Department of Education, Division of Certification and Placement, 23 State House Station, Augusta, Maine 04333; Tel. (207) 624-6603.

ACADEMIC AND PROFESSIONAL TRAINING

Colleges/Universities Attended	Location	Degree	Number of Years Completed
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Please have copies of your college/university transcripts and any other credentials on file sent to the Transition Superintendent at the address on this application.

MEMBERSHIPS IN PROFESSIONAL ORGANIZATIONS

PROFESSIONAL EXPERIENCE (Please list, beginning with your current or most recent experience.)

<u>Number Years</u>	<u>Dates From/To</u>	<u>Position/Responsibilities</u>	<u>School System</u>
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OTHER RELEVANT WORK EXPERIENCE AND ACHIEVEMENTS

CIVIC AND COMMUNITY INVOLVEMENT

REFERENCES - Please list the names of the people providing the three current letters of reference requested with this application and indicate by number which of them best know: (1) your ability as a teacher; (2) your personal qualities and character traits; or (3) your scholastic or other attainments.

<u>#</u>	<u>Name</u>	<u>Position</u>	<u>Address</u>	<u>Phone</u>
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OTHER INFORMATION - The Northport School Committee is committed to conducting a thorough screening of applicants for all positions and requires the completion of the following questions of all candidates.

Have you ever been disciplined, discharged, or asked to resign from a prior position? Yes ___ No ___

Have you ever resigned from a prior position after a complaint had been received against you or your conduct was under investigation or review? Yes ___ No ___

Has your contract in a prior position ever been non-renewed? Yes ___ No ___

Have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved? Yes ___ No ___

Have you ever been charged with or investigated for sexual abuse or harassment of another person? Yes ___ No ___

Have you ever been convicted of a crime (other than a minor traffic offense)? Yes ___ No ___

Have you ever entered a plea of guilty or "no contest" (nolo contendere) to any crime (other than a minor traffic offense)? Yes ___ No ___

Have you ever had a professional license or certificate suspended or revoked in any state, or have you ever voluntarily surrendered, temporarily or permanently, a professional license or certificate in any state? Yes ___ No ___

Has any court ever deferred, filed or dismissed proceedings without a finding of guilty and required that you pay a fine, penalty or court costs and/or imposed a requirement as to your behavior or conduct for a period of time in connection with any crime (other than a minor traffic offense)? Yes ___ No ___

If you have answered YES to any of the previous questions, provide full details on an additional sheet including, with respect to court actions, the date, offense in question, and the address of the court involved. Conviction or other disposition of a crime is not necessarily an automatic bar to employment.

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency. I further authorize those persons, agencies or entities that the Northport School Committee contacts in connection with my employment application to fully provide the Northport School Committee any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against the Northport School Committee, its agents and officials, or against any provider of such information.

I understand that information submitted in and with this application may be disclosed to a screening and/or interviewing committee, which may include school committee members, administrators, other staff, and members of the community. I give my consent to this disclosure.

Date

Signature

Note: All application materials become the property of the Northport School Department. None will be returned. Providing any false or misleading information on this application or in the application or employment screening process shall be fully sufficient grounds to refuse to employ the applicant or, if the applicant has been employed, to immediately dismiss the applicant/employee.

The Northport School Department is an Equal Opportunity Employer.